

# Welcome to the webinar.

## We will begin shortly.

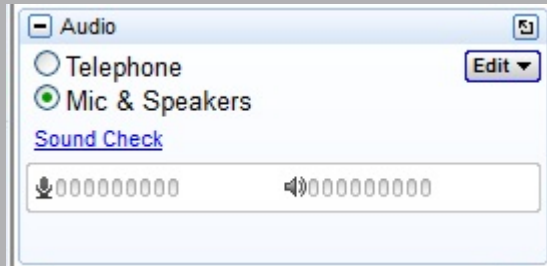
There are two methods for listening to this webinar.

- Select Audio from the tool box on the right side of your screen, and select either Telephone to call in and listen using your telephone, or Mic & Speakers to use your computer's speakers.
- For telephone access, please use the phone number provided in your webinar confirmation e-mail or the number provided in the tool box. When you dial In, you will be prompted to enter your Access Code and Audio PIN.
- If no phone number is listed, you must use the Mic & Speakers option.
- All participants are muted during the webinar.

FOR DEMONSTRATION PURPOSES



The screenshot shows a window titled "Audio" with a close button in the top right corner. Below the title bar, there are two radio button options: "Telephone" (which is selected) and "Mic & Speakers". To the right of these options is an "Edit" button with a dropdown arrow. Below the options, the following information is displayed: "Dial: +1 (647) 497-9387", "Access Code: 932-997-664", and "Audio PIN: 18". A pink highlighted box contains the text "If you're already on the call, press #18# now.". Below this box, there is a link "(and [additional numbers ...](#))" and another link "[Problem dialing in?](#)".



The screenshot shows a window titled "Audio" with a close button in the top right corner. Below the title bar, there are two radio button options: "Telephone" and "Mic & Speakers" (which is selected). To the right of these options is an "Edit" button with a dropdown arrow. Below the options, there is a link "[Sound Check](#)". At the bottom of the window, there are two volume indicators: a microphone icon followed by "0000000000" and a speaker icon followed by "0000000000".



# How Best to Prepare for CCBA®

**Hosted by:** Marlaina Lombardi, IIBA

**Co-Hosted by:** Melissa Novielli, Programs Administrator, IIBA

**Presented by:** LN Mishra, ECBA, CCBA, CBAP

# Gain a Competitive Edge with IIBA Membership

Supports your connections, your development and your career growth



## Online Library

- 300+ industry books and videos - a \$15,000 USD value.



## Essential Resources

- *BABOK® Guide v3*
- Agile Extension to the
- *BABOK® Guide*
- QuickTips™
- Member e-newsletters & BA Lens magazine



## Discounts

- Savings of 10-20% on conferences, including Building Business Capability (BBC)
- Training discounts



## IIBA Career Resources

- Career Centre
- Competency Model
- Special Interest Groups



## Connections

- Join your local Chapter
- Volunteer
- Participate in online Community



## Webinars

- Access to webinars on the latest topics

## OUR DRIVER

“Unite a  
community of  
professionals to  
create better  
business  
outcomes”

*- IIBA Core Purpose*



# Advance your Career with IIBA Certification

New multi-level, competency-based certification aligned with *BABOK® Guide v3*

- Developed with input from the global business analysis community
- Builds upon the strong foundation as industry leader in BA certification



# How Best to Prepare for CCBA®



# About IIBA®

- ❖ International Institute of Business Analysis ([www.iiba.org](http://www.iiba.org))
- ❖ Non-profit organization headquartered in Canada
- ❖ Focuses on uniting a community of practitioners to create better business outcomes



# About IIBA®

- ❖ More than 29000 registered members
- ❖ Provides professional certifications for skill assessments to practitioners
  - ❖ ECBA™
  - ❖ CCBA®
  - ❖ CBAP®





- ✓ Certification of Capability in Business Analysis
- ✓ Aimed towards business analysis practitioners who have minimum 3750 hours of business analysis experience in the last 7 years



# Why Dec 2017 is a great time?

- IIBA® is offering 25% off of CCBA and CBAP exam fees from now until Dec 31 2017
- Adaptive has an offer on success guarantee till 31 Dec 2017
- Utilize org. training budget
- Go back to your organization as a certified BA in 2018!

# What Adaptive offers

CCBA® in 8 weeks. *Guaranteed!*



Success  
Guaranteed

[LEARN MORE](#)



24 Hours ILT  
Sessions

[LEARN MORE](#)



100+  
Learning Videos

[LEARN MORE](#)



1200+ Mock  
Questions

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21 IIBA PD  
Hours

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Faculties in IIBA  
Committees

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Compact  
Study Guide

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Online Session  
No Travel

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Starts as low as \$399!

# About Adaptive

- World's leading provider of IIBA® certification trainings
- Adaptive provides your re-take fees, in case you will need that 😊
- World's largest BA publisher
- More than 5000 BAs benefited
- Successfully conducted 300+ workshops across the world

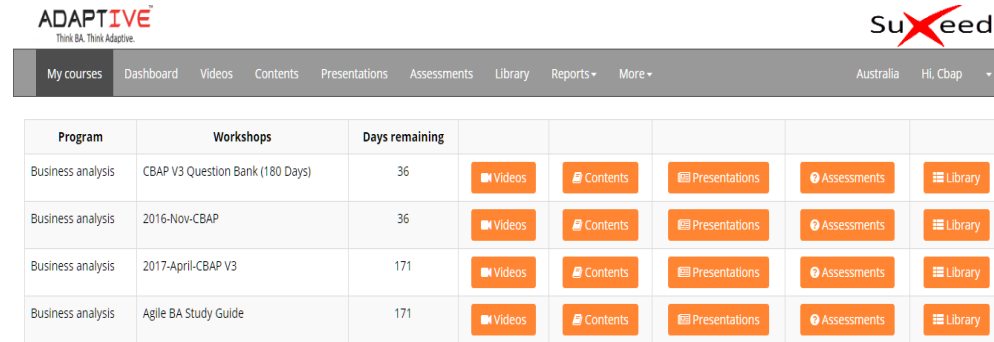


**CBAP** **CCBA** **ECBA**™

**ADAPTIVE US**  
THINK BA. THINK ADAPTIVE

# SuXeed – BA learning platform

- BABOK® Study Guide – Only Certifications Essential
- 100+ videos on business analysis
- 80+ assessments
- 6 Simulations
- Audio books
- Comprehensive progress reporting



The screenshot shows the SuXeed platform interface. At the top, there is a navigation bar with the ADAPTIVE logo and the tagline 'Think BA. Think Adaptive.' on the left, and the SuXeed logo on the right. Below the navigation bar is a menu with options: My courses, Dashboard, Videos, Contents, Presentations, Assessments, Library, Reports, and More. The main content area displays a table of courses with columns for Program, Workshops, Days remaining, and a row of action buttons for Videos, Contents, Presentations, Assessments, and Library.

Program	Workshops	Days remaining	Videos	Contents	Presentations	Assessments	Library
Business analysis	CBAP V3 Question Bank (180 Days)	36					
Business analysis	2016-Nov-CBAP	36					
Business analysis	2017-April-CBAP V3	171					
Business analysis	Agile BA Study Guide	171					

# CCBA® Certification Requirements

- ❖ No requirements on education 😊
- ❖ Minimum 3750 Hours of BA experience in the last 7 years
  - ❖ Minimum 900 Hours in 2 KAs or 500 Hours in 4 KAs
- ❖ 2 References
  - ❖ Career manager, Client or CBAP®
  - ❖ 1 must be current



# CCBA® Certification Requirements

- ❖ Professional development
  - ❖ 21 hours of verifiable coursework in last 4 years
- ❖ Signed code of conduct



# IIBA® Membership Benefits

- ❖ Free, unlimited access to the BABOK® V3 (PDF Version), and 300+ online books, resources and archived Webinars
- ❖ *\$125 discount on exam fees*
- ❖ Local, national and international networking opportunities





# Application process

- ❖ Review Certification Handbook
- ❖ Provide reference details
- ❖ Provide work experience details
- ❖ Provide professional development details
- ❖ Assessment results are immediate



Adaptive CCBA® application simulator is a great companion!

# Investments

- Membership fees
  - Varies between USD 55 to USD 125
- Application review fee
  - USD 125
- Exam fees
  - USD 325 if a member
  - USD 450 if a non-member



# Investments

- Total
  - USD 505 to 575 if you are a member
  - USD 575 if you are a non member



# Exam Contents and Format

- BABOK® version 3.0
- 130 multiple guess scenario based questions
- 3 hours
- Conducted in Prometric centers



# Question Pattern

Knowledge Area	% Distribution
Requirements analysis and design definition	32%
Elicitation and collaboration	20%
Requirements life cycle management	18%
Business analysis planning and monitoring	12%
Strategy analysis	12%
Solution evaluation	6%



**You are evaluated on  
each KA and Overall!**

# Preparation Plan

# Preparation Plan

- Week 1:
  - Attend Prep workshop
- Week 2:
  - Complete concept quizzes and Drill question for BA planning
  - Self-study of elearning for KA 2 and 3
  - Attend Prep workshop





# Preparation Plan

- Week 3:
  - Complete concept quizzes and Drill question for BA planning
  - Self-study of elearning for KA 4 and 5
  - Attend Prep workshop
- Week 4:
  - Fill-up application and book time with Prometric



# Preparation Plan

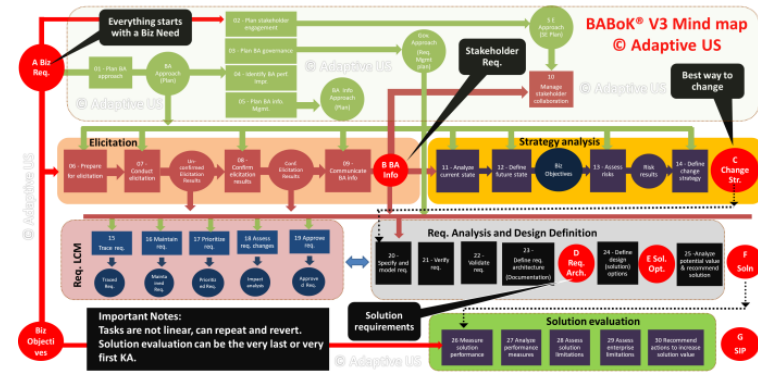
- Week 5
  - Go through BABOK®
  - Go through Simulation test 1 and review answers
- Week 6:
  - Go through Simulation test 2 and 3 review answers
- Week 8:
  - Take CCBA® exam
  - Be a proud of your CCBA® designation 😊.



# Examination Tips

# CCBA® Exam Tips

- Focus on requirements analysis, elicitation and requirements lifecycle management
- Have a mind-map of BA activities, inputs and outputs
- Questions are scenario based



Adaptive BABoK mind-map is a great aid!

# CCBA® Exam Tips

- Focus on purpose of the tasks
- Understand strengths and weaknesses of techniques
- Questions can have diagrams
- Questions are expected to be 3 to 5 sentences long



# CCBA® Exam Tips

- Understand various roles
- Understanding how techniques help in task goal achievement
- Understand requirements characteristics
- Few questions on inputs and techniques for task



# CCBA® Exam Tips

- Understand types of tracing requirements
- Observe time elapsed against progress made – Target 50 questions per hour
- Mark questions for review



# CCBA® Exam Tips

- Do not get nervous with first few questions
- Do not over eat just before test
- Go to the rest room prior to the test
- Stay cool!







thank you!