### Welcome to the webinar... We will begin shortly

- There are two methods for listening to this webinar.
- Select Audio from the tool box on the right side of your screen, and select either Telephone to call in and listen using your telephone, or Mic & Speakers to use your computer's speakers.
- For telephone access, please use the phone number provided in your webinar confirmation email or the number provided in the tool box. When you dial In, you will be prompted to enter your Access Code and Audio PIN.
- If no phone number is listed, you must use the Mic & Speakers option.
- All participants are muted during the webinar.

#### For Demonstration Purposes







# Business Analysis Is Not Just a Job Title:

How to Leverage Your Career Experience to Become a BA

Hosted by: Deb Oliver, IIBA

Presented by Laura Brandenburg, CBAP

# **IIBA** Membership

Gain a Competitive Edge in Your Career



120 CHAPTERS

- *✓* Leading-edge tools
- **⊘** Events
- **∅** Networking

- **Study Groups**
- **✓ Volunteering**
- Certification and Recognition



iiba.org

#### **Our Driver**

"Unite a community of professionals to create better business outcomes."

IIBA Core Purpose







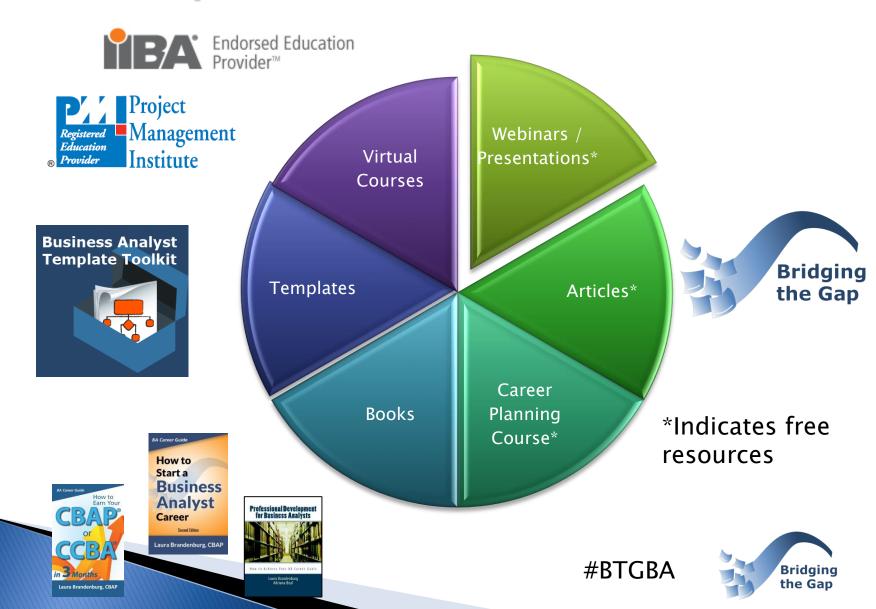
# Business Analysis Is Not Just a Job Title:

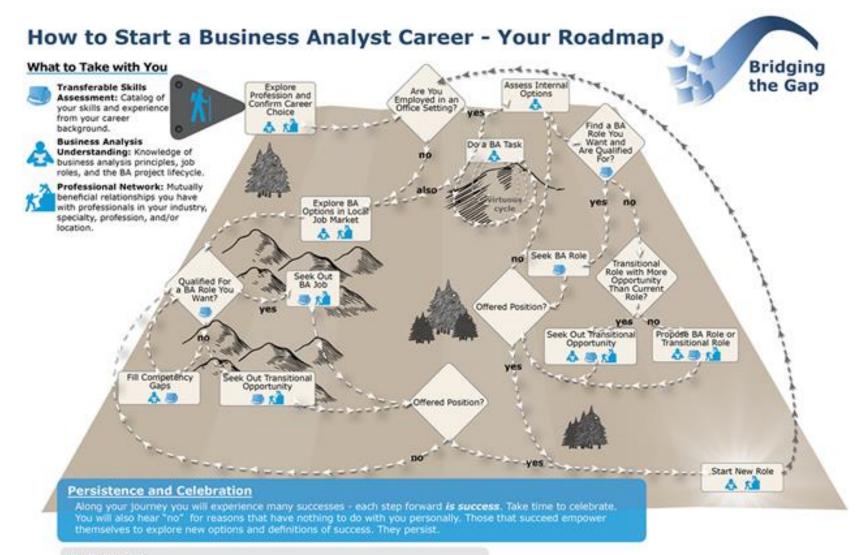
How to Leverage Your Career Experience to Become a BA



Laura Brandenburg, CBAP #BTGBA

### We'll Help You Start Your BA Career





#### **Definitions**

BA Role: Any role with BA responsibilities. (May not have the BA job title).

Transitional Role: A role with few or no BA responsibilities that puts you in a position to proactively do BA tasks or interact with BAs.

How to Start A Business Analyst Career Roadmap by Laura Brandenburg is licensed under a Create Commons Attribution-No Derivs 3.0 License.

Output

Description:

Output

Descri





### Today's Agenda

Business analysis and job roles

Key business analysis skills

Transferable skills by job profile

Follow-Up Q&A

IIBA LinkedIn Group
Bridging the Gap LinkedIn Group
Twitter: @LLBrandenburg #BTGBA



### What is Business Analysis?

"Business analysis is the practice of enabling change in an enterprise by defining needs and recommending solutions that deliver value to stakeholders."

-A Guide to the Business Analysis Body of Knowledge, V3



### What Does a BA Do?

Elicits Information

Communicates the Requirements

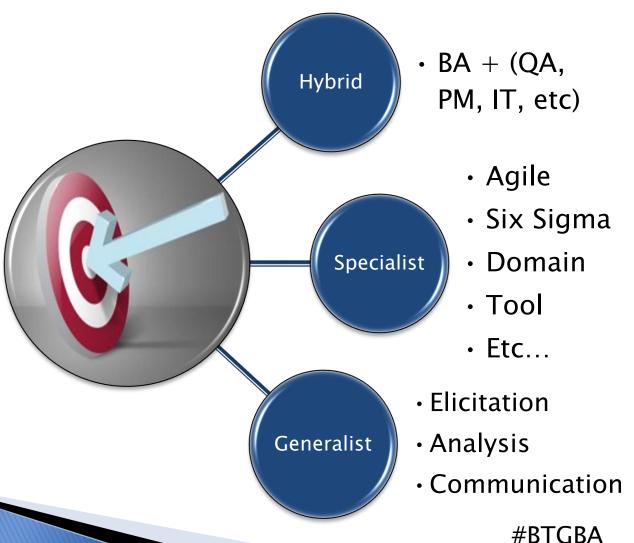
Identifies the Problem

Analyzes the Requirements

Scopes the Solution



### Business Analyst Job Roles

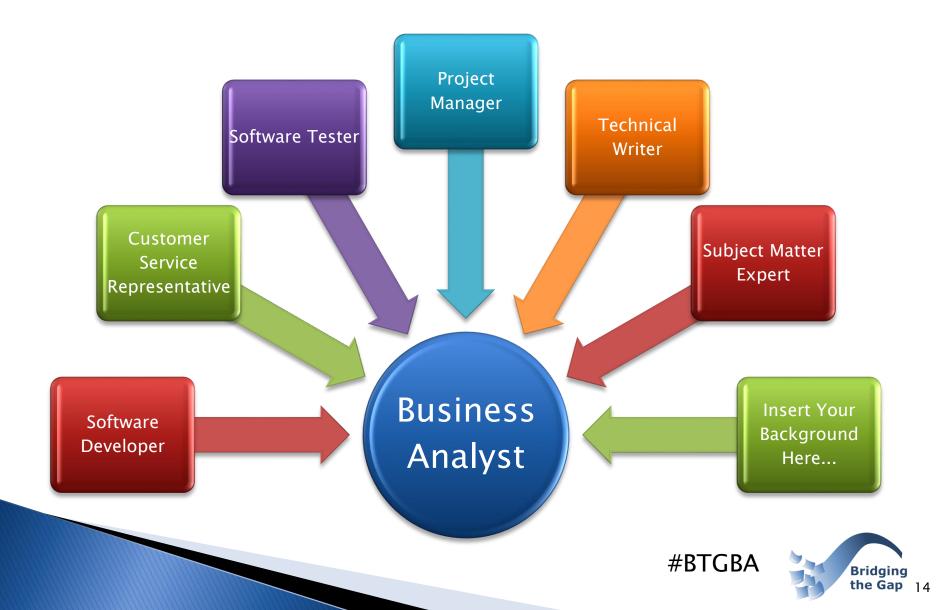


	Project/IT Executes projects	Transition/Functional Guides projects	Enterprise/Strategic Creates projects
Generalist	Business Analyst (Project) Management Consultant	Account Manager Business Consultant Customer Relationship Manager Management Consultant Portfolio Manager	Account Manager Business Architect Management Consultant Strategic Planner
Specialist	Agile Business Analyst Business Intelligence Analyst Business Rules Analyst Data Analyst Domain Expert (SME) Process Analyst Product Owner Requirements Engineer/Manager Systems Analyst (I)	Business Intelligence Analyst Domain Expert (SME) Functional Business Analyst Process Owner Product Manager Service Owner Systems/Solution Architect (II)	Domain Expert (SME) IT Strategist Process Architect
Hybrid	BA+PM QA, Development DBA Information Architect Product Manager Project Manager QA Analyst Systems Analyst (II) Usability/UXP	Mid-to Senior Management Product Manager Solution Architect (I) Systems Analyst (III)	CXO Enterprise Architect

### **Business Analysis Skills**

Specialist Business Soft Skills Core Skills Skills **Analysis** Relationship-**Documentation** Communication **Technical** / Specification Building Problem Self-Managing **Analysis** Domain Solving Critical Thick Skin Visual Modeling Methodology **Thinking** Handle **Facilitation Tools Ambiguity** 

### You Have Transferable Skills



### Software Developer

#### Transferable Skills

- Project exposure
- Analytical
- Understand possibilities of technology
- > Product knowledge
- Specifications

- Interact directly with business stakeholders
- Talk using business terms, lose the technical jargon

### **Customer Service Representative**

#### Transferable Skills

- Communication
- Relationship-building
- > Problem-solving
- Domain knowledge



- Champion a project to solve a customer issue
- Represent the customer on a project as SME
- Practice specifications
- Meeting notes



### Software Tester





#### Transferable Skills

- Validating specifications
- Project exposure
- Written communication
- Critical thinking

- Interact with business SMEs
- Tackle solutions to big defects
- Talk using business terms, lose the tech jargon

### Project Manager

BA defines problem and solution

PM oversees solution delivery.

#### Transferable Skills

- Communication
- Scope documentation& analysis
- May actually be a BA!

- Discover business problem & value
- Detailed analysis of requirements



### Subject Matter Expert

#### Transferable Skills

- Business domain
- Potentially ~
  - Analytical
  - Communication
  - Facilitation
  - Specifications

- Contribute to project work
- Champion a project
- Detailed analysis of requirements

### **Technical Writer**

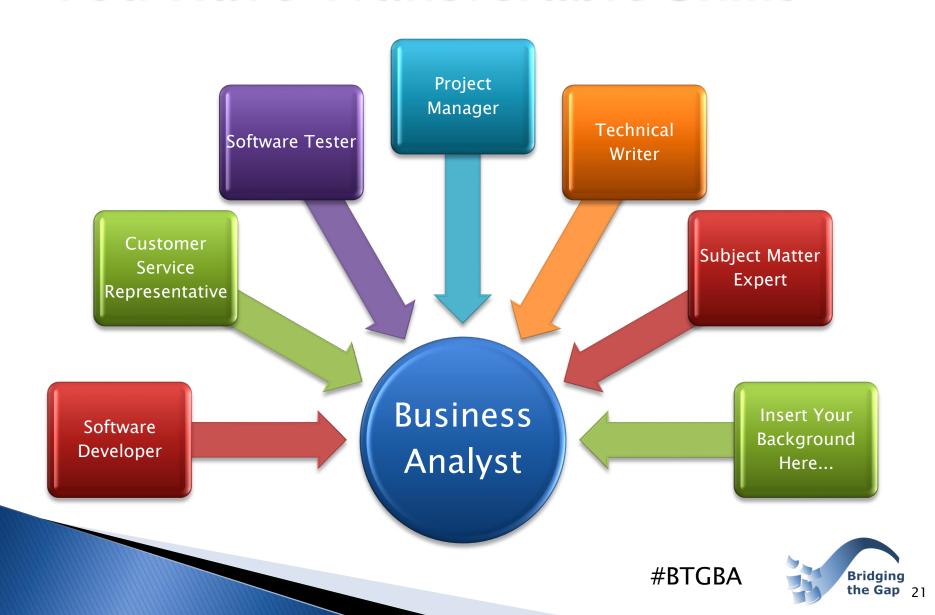
#### Transferable Skills

- Written communication
- Analytical
- Visual modeling
- Sometimes are doing requirements

- Proactive requirements discovery
- Requirements for tech specs
- Champion a project
- Facilitate working meetings



### You Have Transferable Skills



### Your Next Steps

Assess Your Skills Identify
Skill Gaps

Select
Appropriate
Learning

Apply What You Learn



## Business Analysis – It's <u>Not</u> Just a Job Title!



#### www.bridging-the-gap.com/free-resources

- Email: <u>laura@bridging-the-gap.com</u>
- LinkedIn: Laura Brandenburg and Start a BA Career group
- Twitter: <u>@LLBrandenburg</u>
- ▶ Facebook: <u>Bridging the Gap</u>

