

## Zoom Account

Chapters are provided with a Zoom account (1 license per Chapter) which is associated to the Chapter President's role-based Gmail account (president@<chaptername>.iiba.org). Alternate hosts can be appointed when setting up your meetings.

Here are some of the features included with your account:

- 500 participant capability
- 500 participant webinar capability
- Break out rooms
- Country dial-in numbers
- Polling

### Sign up for [Live Training Sessions](#)

We recommend:

- Getting Started in Zoom Meetings
- Zoom Meetings
- Zoom Rooms
- Zoom Webinars

### Watch [Recorded Training Sessions](#)

We recommend:

- Getting Started with Zoom
- Zoom Meetings Training
- Zoom Rooms Training
- Zoom Webinar Training

**Note:** *Training sessions range from 30 minutes to 60 minutes*

Subscribe to the [How to Zoom](#) channel to access short videos.

Check out these How To's:

- Scheduling a Meeting
- Scheduling a Webinar
- Video Breakout Rooms
- Polling
- Manage Participants