

## IIBA Deputy Regional Director - India

<b>VOLUNTEER OPPORTUNITY</b>	
IIBA Volunteer Opportunity Title:	<b>Deputy Regional Director - India</b>
Term Start Date:	<b>January 1, 2017</b>
Term End Date:	<b>Two Year Term</b>
Volunteer Reports to:	<b>Regional Director India</b>
Application Contact email:	<b><u><a href="mailto:Volunteer@IIBA.org">Volunteer@IIBA.org</a></u></b>
Posting Date	<b>Nov 4, 2016</b>
Time Commitment Required:	<b>Minimum of 2 – 5 hours per week</b>
Travel Required:	<b>Not applicable</b>
Stakeholders:	<b>IIBA International</b> <b>Director – Chapter and Member Services</b> <b>Chapter Operations Team</b> <b>Chair &amp; Vice Chair of the Volunteer Chapter Network (VCN)</b> <b>Regional Director – India Region</b> <b>Regional Directors</b> <b>Chapter Leaders of the Region</b>
<b>OPPORTUNITY OVERVIEW</b>	
<p>The Deputy Regional Director is a volunteer position and is a Champion of the regional IIBA® Chapter community. The Deputy Regional Director will collaborate with and support the Regional Director and the Chapters within the region. The Deputy Regional Director is to lead the community of Chapter Leaders from within and be the communication conduit between IIBA and the Chapter Leadership within the region, at the direction of the Regional Director. The Deputy Regional Director represents the voice of IIBA when speaking to Chapters and the voice of Chapters when speaking to IIBA.</p>	
<b>WORK INVOLVED</b>	
<ul style="list-style-type: none"> <li>• Collaborate and assist the Regional Director in Regional responsibilities</li> <li>• Attend, scribe and publish minutes of the Regional calls among the Chapter Leaders within the region and encourage the sharing of best practices</li> <li>• Attend monthly Volunteer Chapter Network (VCN) calls to represent the region and provide guidance on Chapter related issues</li> <li>• At the direction of the Regional Director, plan and organize other Regional events</li> <li>• Work to increase participation of Chapters on Regional calls and other Regional events</li> <li>• Maintain a relationship with all Chapters to understand the Chapter maturity of all Chapters within the region</li> <li>• Be aware of the health of each Chapter within the region</li> <li>• Educate Chapter Leaders on the available resources from IIBA</li> <li>• Help ensure that IIBA records of Chapter Leaders and information are up to date</li> <li>• Look for opportunities for Chapters within the region to collaborate for a common purpose</li> <li>• Support 'at-risk' Chapters by providing the necessary resources to ensure the Chapter does not dissolve</li> <li>• Assist with Chapter startups in the region</li> <li>• Communicate effectively, clearly and timely</li> <li>• Assume the duties of the Regional Director should he/she not be able to perform his/her duties</li> <li>• Plan to assume the role of Regional Director as part of the succession plan</li> <li>• Other duties as assigned by the Regional Director</li> </ul>	
<b>REQUIRED SKILLS &amp; EDUCATION</b>	
<ul style="list-style-type: none"> <li>• 2 – 5 years' experience in a leadership position with a local IIBA Chapter</li> <li>• Excellent networking and relationship building skills</li> <li>• Ability to engage and motivate a diverse set of stakeholders</li> <li>• Strong and effective leadership skills</li> <li>• Strong ambassador and supporter of IIBA</li> <li>• Solid understanding of the Business Analysis profession</li> </ul>	

- Expertise in online communities and community management

### **BENEFITS OF THE POSITION TO THE VOLUNTEER**

Volunteering with IIBA is a Member benefit. An opportunity to work with like-minded individuals, to engage in creative work to promote your profession and to support IIBA in their initiatives. This is an opportunity to give back to the Business Analysis profession. In addition, as experts in your field, as a volunteer you will foster practitioner BA growth, and ultimately advance the BA profession.

- Leadership and Networking opportunities
- Professional Development
- Opportunity to engage with like minded people at a leadership level
- Provides you with team building experience

### **BENEFITS OF THE POSITION TO THE IIBA**

As a volunteer, you add unique value, increase diversity and provide extended opportunities with your region and local communities. You will assist Business Analyst Practitioners in growing their skillset and providing incremental value to their respective organizations. This, in turn contributes to the growth and value of the BA profession.

### **APPLICATION PROCESSES**

1. Must complete the [online application](#)
2. Must review the IIBA Policy and Expectation for Volunteers
3. Must meet the skills and other requirements as listed
4. Must meet the requirements as outlined below

### **IIBA REGIONAL DIRECTOR VOLUNTEERS MUST MEET THE FOLLOWING REQUIREMENTS**

- Must be a current member of IIBA in good standing
- Willing to commit to attending meetings as scheduled
- Willing to listen to the opinions and ideas of others, to share your own ideas and opinions, and to contribute to the work groups to reach consensus, as required
- Willing to commit to the necessary time to complete the volunteer opportunity and be prepared to move into the Regional Director position as part of the succession plan
- Will support IIBA in advancing its mission and in doing so, conduct activities and events in the best interest of IIBA
- Will behave in an appropriate manner, acting always as an advocate for IIBA
- Must have access to email, the internet, and Microsoft Office Suite
- Must be prepared to sign the required documentation
  - IIBA Volunteer Agreement
  - IIBA Conflict of Interest
  - IIBA Agreement to Volunteer Policy
  - IIBA Copyright Agreement