Frequently Asked Questions (FAQs)

Business Analysis Practice and Competency Assessment Services

1. What is Business Analysis (BA) Practice and Competency Assessment Services?

BA Practice and Competency Assessment Services can take on several forms but typically includes one or more of the following:

a) Business Analysis Practice Assessment – the assessment of an organization's existing BA practices
b) Formalization of business analysis standards and/or adoption of a BA Center of Excellence
c) Competency Model Assessment – the implementation guidance and support associated with using the IIBA® Business Analysis Competency Model.

2. Are BA Practice and Competency Assessment Services adaptable to my organization's needs?

Yes. Each engagement is tailored to meet your organization's needs.

3. What is the procedure for requesting BA Practice and Competency Assessment Services?

Email IIBA COO, Dave Bieg at dave.bieg@iiba.org. He will set up a meeting to discuss your organization's needs, then recommend services and document them in either a proposal or an engagement letter. The proposal or engagement letter will outline the work to be performed, the term of the engagement and estimated cost.

4. How will the engagement get started?

The engagement typically begins after the proposal or engagement letter has been accepted and a start date is determined. IIBA usually meets with your stakeholders to come to an agreement on how the engagement will be conducted, and to identify the organization's pain points and your success criteria.

5. What is *A Guide to the Business Analysis Body of Knowledge® (BABOK® Guide)*?

The *BABOK® Guide* is the collection of knowledge within the profession of business analysis and reflects current generally accepted practices. Our BA Practice Assessments are aligned with the *BABOK® Guide*.

6. What is the IIBA Business Analysis Competency Model?

The BA Competency Model is a tool for assessing the ability of business analysts to properly perform their BA role by understanding the strengths and weaknesses of their competency. It includes knowledge, skills and behaviours, and describes the qualities that can make a BA successful.

7. Are base competencies customizable?

To be ISO compliant, core competencies may not change. However, additionalcompetencies may be added or customized to meet your organization's needs.

8. How can we alleviate some of the concerns of our business analysts regarding the Competency Model?

IIBA will collaborate with you to create a communication plan that will assist you in alleviating any concerns from your BA community. We find that by clearly setting expectations and explaining the purpose of the assessment the BAs learn "what is in it for them" thereby creating excitement and alleviating concern.